**APPLICATION FOR EXEMPTION FROM THE INDIVIDUAL RESPONSIBILITY REQUIREMENT**

**For 2017 and 2018**

The Patient Protection and Affordable Care Act (ACA) added §5000A to the Internal Revenue Code (IRC) of 1986. Under §5000A, individuals meeting one of the following criteria are exempt from the penalty imposed for failing to maintain minimum essential coverage, and can apply for the exemption through Access Health CT.

**For 2019**, the Shared Responsibility Payment no longer applies. However, having Minimum Essential Coverage is still required.

Use this application only if you or anyone in your tax household over the age of 30, experiences a hardship or based on health coverage being unaffordable to you and you want to purchase a Catastrophic Health plan.

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Religious Conscience</td>
<td>An individual who has an exemption under section 1311(d)(4)(H) of the ACA which certifies that he is or she is a member of a recognized religious sect or division described in section 1402(g)(1) of the IRC of 1986, and is adherent to the teachings of such a religious sect or division. In general, such religious sects/divisions include those that are opposed to acceptance of benefits or private or public health insurance. Such sect or division must have been in existence at all times since 12/31/1950.</td>
</tr>
<tr>
<td>B. Membership in a Health Care Sharing Ministry</td>
<td>An individual who is a member of a health care sharing ministry as defined in section 501(c)(3) of the IRC and is exempt from taxation under section 501(a) of the IRC. Members of the health care sharing ministry must share a common set of beliefs and share medical expenses among members; members must retain membership even after they develop a medical condition; the ministry must have been in existence since 12/31/1999; and must conduct an annual audit by an independent certified public accounting firm.</td>
</tr>
<tr>
<td>C. Incarcerated Individuals</td>
<td>An individual who is incarcerated, not including those who are pending the disposition of charges.</td>
</tr>
<tr>
<td>D. Membership in an Indian Tribe</td>
<td>An individual who is a member of an Indian tribe, including any Alaska native village, that is recognized as eligible for the special programs and services provided by the United States to Indians.</td>
</tr>
<tr>
<td>E. Hardship (General)</td>
<td>An individual suffering a hardship with respect to the capability to obtain coverage under a qualified health plan. Hardship includes financial or domestic circumstances, including an unexpected natural or human-caused event, such that he or she had a significant, unexpected increase in essential expenses that prevented him or her from obtaining coverage under a qualified health plan.</td>
</tr>
<tr>
<td>F. Affordability based on Projected Income</td>
<td>Individuals applying for this exemption must first complete the application for health care coverage used to determine eligibility for advance payments of the premium tax credit. This exemption must be applied for during the open enrollment period for purchasing a qualified health plan.</td>
</tr>
</tbody>
</table>

**To apply for an exemption, please complete Steps 1 through 4 below.**

An individual over age 30 wanting to purchase catastrophic coverage must receive a hardship or affordability exemption. Individuals age 30 and younger do not need an exemption to purchase this type of coverage.

In addition to the categories of exemptions above, there are several other categories of exemptions that individuals can apply for through the IRS. Information for applying for an individual exemption through the IRS can be found at [www.irs.gov](http://www.irs.gov).
### Step 1  Tell us about yourself

1. **Name (first middle last suffix)**

2. **Home address** (If you do not have a Home address, please provide at least the City and State where you are seeking an exemption from healthcare coverage)

3. **Apartment or Suite Number**

4. **City**

5. **State**

6. **ZIP code**

7. **Mailing address** (If different from home address)

8. **Apartment or Suite Number**

9. **City**

10. **State**

11. **ZIP code**

12. **Preferred phone number**

   - □ Home
   - □ Work
   - □ Cell

13. **Other phone number**

   - □ Home
   - □ Work
   - □ Cell

14. **Email address**

15. **Preferred spoken or written language (if not English)**

16. **Date of birth (mm/dd/yyyy)**

   If under 21 years old, parent or guardian’s name: ____________________________________________

17. **Sex**

   - □ Male
   - □ Female

18. **Social Security Number (SSN)**

   _______ - _______ - _______

19. Will you be claimed as a dependent on someone’s tax return?  □ Yes □ No

   *If yes,* name of the tax filer: ___________________________________________________________

   Social Security Number of the tax filer: _______ - _______ - _______

20. Have you completed the Access Health CT application for health coverage?  □ Yes □ No

   *If yes,* list your Application ID (located in the upper right corner of your Eligibility Decision for Health Care Coverage notice):

   ___________________________________________________________

### Step 2  Tell us about your exemption requirements

1. What dates are you applying for the individual exemption?

   From *(month/year)*: __________________________ to: *(month/year)*: __________________________

NEED HELP WITH YOUR APPLICATION? Email us at ExemptionsAndAppeals.AHCT@ct.gov.
Step 2  
Tell us about your exemption requirements (continued)

- See the cover page for the descriptions of the different types of exemptions.
- You may apply for more than 1 exemption category. Please include supporting documentation with your application.

2. Check the exemptions you are applying for:

- Religious Conscience
  
  If checked, name of recognized religious organization: __________________________

- Member of a Health Care Sharing Ministry
  
  If checked, name of recognized healthcare sharing ministry: __________________________

- Incarceration

- Member of a federally recognized Indian Tribe
  
  If checked, name of federally recognized Indian tribe: __________________________

- Hardship
  
  If checked, please describe in detail and include any supporting documentation. See Appendix B (Page 5) for different types of hardship and the supporting documentation that you will need to submit with this application:

  (Attach additional paper if necessary)

- Affordability based on Projected Income
  
  To apply for the affordability exemption, you must complete the general Access Health CT application for health care coverage during open enrollment and provide the determination notice as documentation.

Step 3  
Read and sign this application

- Sign this application. The person who filled out step 1 should sign this application. If you are an authorized representative, you may sign here as long as you have provided the information required in Appendix A.

  I am signing this application under penalty of perjury. I have provided true answers to all the questions on this form to the best of my knowledge.

  Signature of applicant or authorized representative: __________________________
  Date (mm/dd/yyyy): __________________________

Step 4  
Mail completed application to:

  Access Health CT
  PO BOX # 670
  Manchester, CT 06045-0670

  Please allow 90 days for Access Health CT to respond. If you have not received a response after 90 days, please email us at ExemptionsAndAppeals.AHCT@ct.gov

  For information on how Access Health CT collects and uses your personal information, refer to our Privacy Policy at AccessHealthCT.com

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### Appendix A

#### Assistance with completing this application

- You can choose an authorized representative to assist in completing the application (certified application counselors, in-person assisters, navigators and brokers please see below).

You can give a trusted person permission to talk about this application with us, see your information, and act for you on matters related to this application, including getting information about your application and signing your application on your behalf. This person is called an “authorized representative.” If you ever need to change your authorized representative, contact Access Health CT at 1-855-805-4325. If you are a legally appointed representative for someone on this application, submit proof with the application.

- If you have an authorized representative now, or would like to add one, please answer these questions.

Select the type of representative:

- [ ] Court Appointed Representative and Power of Attorney
- [ ] Responsible Adult

1. Name of authorized representative (first middle last suffix):

<table>
<thead>
<tr>
<th>2. Address</th>
<th>3. Apartment or suite number</th>
</tr>
</thead>
<tbody>
<tr>
<td>4. City</td>
<td>5. State</td>
</tr>
<tr>
<td>6. ZIP code</td>
<td></td>
</tr>
</tbody>
</table>

7. Phone number

8. Email

9. Would you like to receive copies of notifications? [ ] Yes [ ] No  
   If yes, preferred language: ______________________

10. Organization name

11. ID number (if applicable)

By signing, you allow this person to sign your application, get official information about this application, and act for you on all future matters with this agency.

12. Your signature

13. Date (mm/dd/yyyy)

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For certified application assisters, counselors, navigators, and brokers only.

- Complete this section if you are a certified application counselor, navigator, agent, or broker filling out this application for somebody else.

1. Application start date (mm/dd/yyyy)

2. Name (first middle last suffix)

3. Organization name

4. ID number (if applicable)

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### Appendix B

**Types of Hardship and Documentation Requirements**

*To help you fill out the hardship explanation in Step 2.*

> Use the hardship description to help fill out the hardship explanation of Step 2. Include the supporting documents with your application submission.

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Supporting Documents</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>You were homeless.</td>
<td>None</td>
<td>Up to 12 month exemption</td>
</tr>
<tr>
<td>2</td>
<td>You were evicted in the past 6 months or were facing eviction or foreclosure.</td>
<td>Copy of eviction or foreclosure notice</td>
<td>Up to 12 month exemption</td>
</tr>
<tr>
<td>3</td>
<td>You received a shut-off notice from a utility Company.</td>
<td>Copy of shut-off notice from an electric, water/sewer, or gas utility company that says service has been or will be shut off.</td>
<td>3 months per shut off notice (month before, month of, and month after Notice)</td>
</tr>
<tr>
<td>4</td>
<td>You recently experienced domestic violence.</td>
<td>None</td>
<td>Up to 12 month exemption</td>
</tr>
<tr>
<td>5</td>
<td>You recently experienced the death of a close family member.</td>
<td>Copy of death certificate, copy of death notice from newspaper, or copy of other official notice of death</td>
<td>3 months per death (month before, month of, and month after death)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Any additional time request requires modified affordability determination.</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>You experienced a fire, flood, or other natural human-caused disaster that caused substantial damage to your property.</td>
<td>Copy of police or fire report, insurance claim, or other document from government agency or private entity documenting event</td>
<td>Up to 12 month exemption from the date of the event.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Any additional time request requires modified affordability determination.</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>You filed for bankruptcy in the last 6 months.</td>
<td>Copy of bankruptcy filing</td>
<td>Up to 12 month exemption</td>
</tr>
<tr>
<td>8</td>
<td>You had medical expenses you couldn’t pay in the last 24 months.</td>
<td>Copies of medical bills</td>
<td>Up to 6 month exemption</td>
</tr>
<tr>
<td></td>
<td></td>
<td>12 month exemption only granted, If unpaid medical bills exceed 10% of Modified Adjusted Gross Income (MAGI).</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>You experienced unexpected increases in necessary expenses due to caring for an ill, disabled, or aging family member.</td>
<td>Copies of receipts related to care, such as medical bills, home care services, or transportation receipts.</td>
<td>3 month exemption</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Any additional time requested requires modified affordability Determination.</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>You expect to claim a child as a tax dependent who’s been denied coverage in Medicaid and CHIP, and another person is required by court order to give medical support to the child.</td>
<td>Copy of medical support order AND copies of eligibility notices for Medicaid and CHIP showing that the child has been denied coverage</td>
<td>Up to 12 month exemption</td>
</tr>
<tr>
<td>11</td>
<td>As a result of an eligibility appeals decision, you’re eligible either for: 1) enrollment in a qualified health plan (QHP) through the Marketplace; 2) lower costs on your monthly premiums; or 3) cost-sharing reductions for a time period when you weren't enrolled in a QHP through the Marketplace.</td>
<td>Copy of notice of appeals decision</td>
<td>Exemption granted for the months during which your appeal was Pending.</td>
</tr>
</tbody>
</table>

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## Appendix B - cont'd

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<table>
<thead>
<tr>
<th></th>
<th>Hardship Description</th>
<th>Exemptions</th>
<th>Time exemption</th>
</tr>
</thead>
<tbody>
<tr>
<td>12</td>
<td>You were determined ineligible for Medicaid because your state didn’t expand eligibility for Medicaid for 2018 under the Affordable Care Act.</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>13</td>
<td>The exemption for “grandfathered” individual insurance plans is no longer available for 2017 and later.</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>
| 14 | You experienced another hardship in obtaining health insurance.                      | Please submit documentation if possible | 3 month exemption  
Any additional time requested requires modified affordability determination. |